



## Consulting Services

### A/R Analysis/Revenue Cycle Management

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- Review of common denials
- Fee schedule vs. reimbursement review
- Adjustments/Write-Off analysis

### Business Office Review

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- Improve the functionality of your front office
- Review the processes of your in-house billing for efficiency and productivity
- Daily reconciliation of missing encounters, tracking no shows, etc.
- Patient forms; HIPAA notice, ABN, etc.
- OIG compliant documentation requirements

### Coding Review/Audit

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- Review of E/M coding
- Review of common coding denials
- Identify over coding and under coding
- Capturing all services during patient encounter

### Compliance Audit

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- Onsite HIPAA Assessment; front and back office operations

### Compliance Training

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- Front and Back office personnel training
- New Employee orientation
- Annual staff compliance training
- HIPAA Privacy and HIPAA Security training

### Policy & Procedure Development

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- Review current documents to advise and assist with necessary revisions
- Focus on Standards of Conduct, Confidentiality Agreements, Breach Notification Process, and self reporting of violations